

Phone 780-919-1250

Booking fee is \$250.00 non refundable. Will be subtracted off total rent due

Half day \$250.00 for 6 hours. \$50.00 per hour over

Full Day \$400.00

Three day weekend \$975.00

Funerals \$150.00 up to 6 hours

Members with two consecutive years membership receive a 20% discount non transferable

Damage deposit with alcohol \$1000.00

Without alcohol \$500.00

Remaining rental fee and damage deposit due seven days before your event

Renters have the use of kitchen, coffee urn, dishes, cutlery, bar, freezer and fridges

Campers allowed. No hookups.

Effective August 7, 2024

# Rental Agreement

## Terms and Condition:

1. All groups renting the hall who are serving liquor at their event will be required to provide proof of Comprehensive General Liability Insurance (PAL) with a limit of no less than one million dollars. Glen Park Community Association and Leduc County are to be named as “additional insured” under such policies. Satisfactory proof of insurance coverage must be provided before access to the hall is permitted and the keys are released. This coverage is required by Leduc County and the Glen Park Community association and is available at any insurance agency or on line at PALCanada.com
2. There will be no alcohol consumption in the facility outside the times stated on the appropriate liquor permit. No alcoholic beverages are to be consumed in the hall or on the grounds of the Hall by the renter, invited or uninvited guests or anyone else that may be on the hall property without prior consent of the Association and unless Item 1 is strictly adhered to.
3. Set up and take down of chairs and tables will be the responsibility of the using group. Groups who wish to have the tables and chairs set up for their function may request this of the Hall at an additional charge (depending on the availability of volunteers) To avoid damage to the floor no tables, chairs or other equipment shall be dragged across the floor. Please carry tables and use chair dolly. All tables and chairs are to be returned to where they were located. A fee of \$25.00 per person per hour will be charged for replacing items.
4. Facility set up arrangements are made upon signing agreement. Special requests are at the discretion of the Association.
5. All users shall leave the facility as they found it, this is to include but not limited to; equipment, kitchen, bathrooms storage room, main hall and exterior of the facility. Should a group default on this, they shall forfeit a portion of or their entire damage deposit at the discretion of the Hall Committee. Clean up requirements will be outlined before receiving keys. Clean up will take place immediately following event unless alternate arrangements have been made at the time of booking.
6. The using group shall appoint a representative for the booking arrangements, set up and clean up times, and inform the hall representative needs and payment of rental fees. The contract must signed, and fees paid prior to the event.
7. The Hall may be inspected by a volunteer of the Association during each event. It will also be inspected after each event to ensure it is left in an undamaged condition, before damage deposit is refunded. Should it be determined that the condition of any part of the facility or its equipment has been damaged, misused or missing following the rental, the damage deposit shall be retained in part or in whole plus an additional replacement/repairs fee levied. Excess of the damage deposit will be invoiced directly to the user.
8. In case of accidental damages or other irregularities, please call the hall contact immediately.
9. All decorations, equipment, food and beverages belonging to the using group shall be removed from the premises immediately following a function unless other arrangements have been made.
10. All garbage must be appropriately bagged and removed immediately after function by the user. Glen Park Hall will remove bagged garbage for a fee of \$25.00



# Rental Changes

The hall board has voted to make a couple changes to our rental policies effective May 01, 2022

(1) For renters with no alcohol the damage deposit remains at \$500.00.

If you are having alcohol at your function the damage deposit will now be \$1000.00.

We recently had repairs in excess to one thousand dollars.

(2) We will meet and show you the hall one time.

If you wish to come and see the venue again, there will be a \$50.00 cash charge for each additional visit.

Reason for this change is, most country halls are run by volunteers.

Each rental requires a volunteer to show the hall, meet to give you the key and then get the venue ready for the next function.

There are some renters that have viewed the hall up to seven times. This takes up a lot of the volunteers time and vehicle expense.

If you can make arrangements to meet when a volunteer is there anyway, there will be no charge.